

**PROFESSIONAL GOLFERS' ASSOCIATION  
OF  
NEW ZEALAND (INC)**



# **ACADEMY OF GOLF**

## **TRAINEE PROGRAMME**

**APPLICATION TO ATTEND  
2020 APTITUDE ASSESSMENT DAY**

**TO START TRAINEESHIP IN 2021**

Thank you for your enquiry about the PGA Trainee Programme.

All applicants for a PGA Traineeship are required to attend a Trainee Aptitude Assessment Day, which comprises a Playing Test, Seminar and an Interview. This day will be held in October in Auckland.

To apply for training within the PGA Trainee Programme you must meet the following requirements:

- be at least age 18 in the year of application
- have attained a minimum standard of three School Certificates (or recognised School Certificate equivalents) or attained Level 1 & 2 NCEA or able to provide documentation demonstrating relative work experience.
- have a current NZG (or equivalent) handicap of 3 for men, 5 for women

You must submit with this application form:

- ◆ A **HANDWRITTEN** letter explaining why you wish to become a PGA Professional
- ◆ Your Curriculum Vitae (CV)
- ◆ Birth Certificate (copy)
- ◆ A copy of your driver's licence or passport
- ◆ **TWO** recent passport-size photographs
- ◆ Evidence of having gained **THREE** School Certificates or NCEA Record of Learning and/or
- ◆ Evidence of Tertiary Qualifications (if applicable) and/or
- ◆ Evidence of relative Work Experience (if Education Certificates are unavailable)
- ◆ Current Handicap Index Certificate from your club
- ◆ Handicap Record for the preceding 12 months
- ◆ Two References from School and/or Employer, dated within the last two years
- ◆ Names of Two Referees, being Class A Members of the PGA (or affiliated PGA)
- ◆ Any other information which you think may help your application
- ◆ Application Fee of \$300 incl. GST to PGA Bank account 06-0583-0443531-02 Reference PGA Aptitude Assessment

**PLEASE SEND COPIES OF LETTERS AND CERTIFICATES – DO NOT SEND ORIGINALS!**

Applicant numbers will vary from year to year depending on demand. You will be notified within fourteen days of the Aptitude Assessment Day whether you have been accepted. Successful applicants acknowledge the decision is final with **NO** correspondence entered into. It will be your responsibility, if you are successful, to ensure that you are employed by a qualified PGA Professional prior to 15<sup>th</sup> January 2021. Applicants with existing employment will have first consideration.

**Important Note:**

If you wish to undertake your Traineeship at a driving range you must nominate a "Home Club". This must be 'in the vicinity' of your workplace and before your Traineeship can start you must provide written confirmation from the management of that club stating:

- **YOU ARE A FULL MEMBER OF THAT CLUB AND WILL BE PERMITTED TO REMAIN SO FOR AS LONG AS YOU ARE IN TRAINING AT THE DRIVING RANGE, OR**
- **YOU WILL BE ENTITLED TO FULL USE OF THE COURSE, SUBJECT TO ANY RESTRICTIONS APPLYING TO ORDINARY MEMBERS, FOR AS LONG AS YOU ARE IN TRAINING AT THE DRIVING RANGE**

Should a Trainee employed at a driving range move to another range during the Traineeship then this requirement will need to be met for the new location before the transfer can be ratified.

If when you submit this form you are already employed at a driving range where you intend to undertake your PGA Traineeship, the Club's written confirmation must be included with the other documentation, and identified under "Additional Information".

PROFESSIONAL GOLFERS' ASSOCIATION OF NEW ZEALAND

APPLICATION TO ATTEND 2020 APTITUDE ASSESSMENT DAY

PERSONAL DETAILS (PLEASE PRINT)

NAME \_\_\_\_\_ FIRST NAMES \_\_\_\_\_

ADDRESS: \_\_\_\_\_

ADDRESS for courier: \_\_\_\_\_  
(if different)

e-mail address: \_\_\_\_\_

TELEPHONE: DAY: \_\_\_\_\_ HOME: \_\_\_\_\_ MOBILE: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_ MALE ( ) FEMALE ( ) MARITAL STATUS \_\_\_\_\_

EDUCATION

Final Form/NCEA level reached at School: \_\_\_\_\_

Results - Subjects and Grades achieved: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Tertiary Education: \_\_\_\_\_

Employment Record (if any - include part time and holiday jobs) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

GOLFING HISTORY

Member of \_\_\_\_\_ Club Official Club Handicap \_\_\_\_\_

Major Golfing Achievements: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

I understand that there is a **non-refundable Application Fee of \$300 (Inc GST)** and I have paid this to the PGA of New Zealand (Inc) bank Account 06-0583-0443531-02. I also understand that if I am accepted it is my responsibility to obtain a position with a qualifying Employer prior to 15<sup>th</sup> January 2021.

Signature of Applicant: \_\_\_\_\_

Date of Application: \_\_\_\_\_

(If applicable) I am / will be employed by \_\_\_\_\_ who has agreed to train me under the auspices of the PGA of NZ Academy Trainee Programme as attested here.

Signature of Employing Member: \_\_\_\_\_

FOR OFFICE USE ONLY

Date Received: \_\_\_\_\_ Payment: \_\_\_\_\_ Acknowledged: \_\_\_\_\_

Comments: \_\_\_\_\_

RECOMMENDATION:

PLEASE TICK  ON THIS LIST THE DOCUMENTS WHICH YOU ARE ENCLOSING:

- LETTER OF APPLICATION
- DIRECT DEBIT FOR \$300.00
- Curriculum Vitae (CV)
- BIRTH CERTIFICATE
- DRIVER'S LICENCE AND PASSPORT
- TWO PHOTOGRAPHS
- HANDICAP INDEX CERTIFICATE
- HANDICAP RECORD FOR 12 MONTHS
- EDUCATION CERTIFICATES
- DETAILS OF TERTIARY EDUCATION / WORK EXPERIENCE

NAMES OF TWO PGA CLASS A MEMBERS AS REFEREES (PRINT)  
(NOT YOUR EMPLOYER OR ASSOCIATED WITH YOU)

1. \_\_\_\_\_
2. \_\_\_\_\_

TWO REFERENCES FROM (PRINT NAMES)

1. \_\_\_\_\_
2. \_\_\_\_\_

ADDITIONAL INFORMATION

1. \_\_\_\_\_
2. \_\_\_\_\_

**THIS FORM, TOGETHER WITH THE DOCUMENTATION  
MUST BE RECEIVED BY THE**

**PGA ACADEMY  
P O Box 33 678  
TAKAPUNA  
AUCKLAND 0740**

**NO LATER THAN 31<sup>ST</sup> AUGUST 2020**

**LATE OR INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**

For further information please write to above, call or e-mail:

☎: 09 488 6617 / 021 778 335

✉: [josh.longney@pga.org.nz](mailto:josh.longney@pga.org.nz)