

**PROFESSIONAL GOLFERS' ASSOCIATION
OF
NEW ZEALAND (INC)**



ACADEMY OF GOLF

TRAINEE PROGRAMME

**APPLICATION TO ATTEND
2019 APTITUDE ASSESSMENT DAY
TO START TRAINEESHIP IN 2020**

Thank you for your enquiry about the PGA Trainee Programme.

All applicants for a PGA Traineeship are required to attend a Trainee Aptitude Assessment Day, which comprises a Playing Test, Seminar and an Interview. This day will be held in October in Auckland.

To apply for training within the PGA Trainee Programme you must meet the following requirements:

- be at least age 18 in the year of application
- have attained a minimum standard of three School Certificates (or recognised School Certificate equivalents) or attained Level 1 & 2 NCEA or able to provide documentation demonstrating relative work experience.
- have a current NZG (or equivalent) handicap of 3 for men, 5 for women

You must submit with this application form:

- ◆ A **HANDWRITTEN** letter explaining why you wish to become a PGA Professional
- ◆ Your Curriculum Vitae (CV)
- ◆ Birth Certificate (copy)
- ◆ A copy of your driver's licence or passport
- ◆ **TWO** recent passport-size photographs
- ◆ Evidence of having gained **THREE** School Certificates or NCEA Record of Learning and/or
- ◆ Evidence of Tertiary Qualifications (if applicable) and/or
- ◆ Evidence of relative Work Experience (if Education Certificates are unavailable)
- ◆ Current Handicap Index Certificate from your club
- ◆ Handicap Record for the preceding 12 months
- ◆ Two References from School and/or Employer, dated within the last two years
- ◆ Names of Two Referees, being Class A Members of the PGA (or affiliated PGA)
- ◆ Any other information which you think may help your application
- ◆ Application Fee of \$300 incl. GST to PGA Bank account 06-0583-0443531-02 Reference PGA Aptitude Assessment

PLEASE SEND COPIES OF LETTERS AND CERTIFICATES – DO NOT SEND ORIGINALS!

Applicant numbers will vary from year to year depending on demand. You will be notified within fourteen days of the Aptitude Assessment Day whether you have been accepted. Successful applicants acknowledge the decision is final with **NO** correspondence entered into. It will be your responsibility, if you are successful, to ensure that you are employed by a qualified PGA Professional prior to 15th January 2020. Applicants with existing employment will have first consideration.

Important Note:

If you wish to undertake your Traineeship at a driving range you must nominate a "Home Club". This must be 'in the vicinity' of your workplace and before your Traineeship can start you must provide written confirmation from the management of that club stating:

- **YOU ARE A FULL MEMBER OF THAT CLUB AND WILL BE PERMITTED TO REMAIN SO FOR AS LONG AS YOU ARE IN TRAINING AT THE DRIVING RANGE, OR**
- **YOU WILL BE ENTITLED TO FULL USE OF THE COURSE, SUBJECT TO ANY RESTRICTIONS APPLYING TO ORDINARY MEMBERS, FOR AS LONG AS YOU ARE IN TRAINING AT THE DRIVING RANGE**

Should a Trainee employed at a driving range move to another range during the Traineeship then this requirement will need to be met for the new location before the transfer can be ratified.

If when you submit this form you are already employed at a driving range where you intend to undertake your PGA Traineeship, the Club's written confirmation must be included with the other documentation, and identified under "Additional Information".

PROFESSIONAL GOLFERS' ASSOCIATION OF NEW ZEALAND

APPLICATION TO ATTEND 2019 APTITUDE ASSESSMENT DAY

PERSONAL DETAILS (PLEASE PRINT)

NAME _____ FIRST NAMES _____

ADDRESS: _____

ADDRESS for courier: _____
(if different)

e-mail address: _____

TELEPHONE: DAY: _____ HOME: _____ MOBILE: _____

DATE OF BIRTH: _____ MALE () FEMALE () MARITAL STATUS _____

EDUCATION

Final Form/NCEA level reached at School: _____

Results - Subjects and Grades achieved: _____

Tertiary Education: _____

Employment Record (if any - include part time and holiday jobs) _____

GOLFING HISTORY

Member of _____ Club Official Club Handicap _____

Major Golfing Achievements: _____

I understand that there is a **non-refundable Application Fee of \$300 (Inc GST)** and I have paid this to the PGA of New Zealand (Inc) bank Account 06-0583-0443531-02. I also understand that if I am accepted it is my responsibility to obtain a position with a qualifying Employer prior to 15th January 2018.

Signature of Applicant: _____

Date of Application: _____

(If applicable) I am / will be employed by _____ who has agreed to train me under the auspices of the PGA of NZ Academy Trainee Programme as attested here.

Signature of Employing Member: _____

FOR OFFICE USE ONLY

Date Received: _____ Payment: _____ Acknowledged: _____

Comments: _____

RECOMMENDATION:

SEE OVER . . .

PLEASE TICK ON THIS LIST THE DOCUMENTS WHICH YOU ARE ENCLOSING:

- LETTER OF APPLICATION
- DIRECT DEBIT OR CHEQUE FOR \$300.00
- Curriculum Vitae (CV)
- BIRTH CERTIFICATE
- DRIVER'S LICENCE AND PASSPORT
- TWO PHOTOGRAPHS
- HANDICAP INDEX CERTIFICATE
- HANDICAP RECORD FOR 12 MONTHS
- EDUCATION CERTIFICATES
- DETAILS OF TERTIARY EDUCATION / WORK EXPERIENCE

NAMES OF TWO PGA CLASS A MEMBERS AS REFEREES (PRINT)
(NOT YOUR EMPLOYER OR ASSOCIATED WITH YOU)

1. _____
2. _____

TWO REFERENCES FROM (PRINT NAMES)

1. _____
2. _____

ADDITIONAL INFORMATION

1. _____
2. _____

THIS FORM, TOGETHER WITH THE DOCUMENTATION AND THE FEE,
MUST BE RECEIVED BY THE

PGA ACADEMY
P O Box 33 678
TAKAPUNA
AUCKLAND 0740

NO LATER THAN 31ST AUGUST 2019

LATE OR INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

For further information please write to above, call or e-mail:

☎: 09 488 6617 / 021 778 335
✉: josh.longney@pga.org.nz